

MINUTES OF MEETING URBAN ORLANDO COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Urban Orlando Community Development District was held Wednesday, October 19, 2022, at 8:30 a.m. at Grace Hopper Hall, 1913 Meeting Hall, Orlando, Florida 32814.

Present and constituting a quorum were the following:

Diana Pienaar	Chairman
Jim Schirtzinger	Vice Chairman
Kristin Chapman	Assistant Secretary
Anne Coppenhaver	Assistant Secretary
Matthew Williams	Assistant Secretary

Also present, either in person or via communication media technology, were the following:

Sean Israel	District Manager
Tucker Mackie	District Counsel
John Woods	District Engineer
Bill Patterson	District Agent
Residents and Members of the Public	

This is not a certified or verbatim transcript, but rather represents the context and summary of the meeting. The full meeting is available in audio format upon request. Contact the District Office for any related costs for an audio copy.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Pienaar called the meeting to order at 8:31 a.m.

Mr. Israel called the roll and indicated a quorum was present for the meeting.

SECOND ORDER OF BUSINESS

Residential Owners Association

There being no report, the next order of business followed.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There being no comments, the next order of business followed.

FOURTH ORDER OF BUSINESS

Consent Agenda

A. Minutes from the September 21, 2022, Meeting

Mr. Schirtzinger's changes to the September 21, 2022, were added to the minutes.

On MOTION by Ms. Pienaar, seconded by Ms. Chapman, with all in favor, unanimous approval was given to accept the minutes from September 21, 2022, with Mr. Schirtzinger's amendments.

B. Approval of Check Register and Invoices – September 2022

Ms. Coppenhaver asked when she has questions, should she wait until the meeting to ask them, or call someone. Mr. Israel stated she can email him, and he will get her the answers to her questions. There were a few line items discussed, and Mr. Israel and Mr. Patterson will check on

them and get these clarified.

On MOTION by Ms. Coppenhaver, seconded by Mr. Schirtzinger, with all in favor, unanimous approval was given to the invoices and check register, as presented.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Agent

i. District Agent's Authorizations

Mr. Patterson had no authorizations to cover in this meeting.

ii. Grounds Maintenance Updates

Mr. Patterson reviewed his report and gave updates to the Board. There were four trees cut down and removed. There was another tree dumped by someone and was hauled away along the Cady Way buffer. Mr. Schirtzinger suggested signs saying dumping is prohibited, and Mr. Patterson will check into getting those.

iii. Budget Report

The budget report is in the agenda package for viewing.

iv. OPD Report

The OPD report is in the agenda package for viewing.

B. District Engineer

i. Engineer's Authorizations

Mr. Woods purchased items at Home Depot for the Biddle Alley storm water damage. Supplies of cones, caution tape, and plywood were purchased at \$225.26.

On MOTION by Mr. Williams, seconded by Mr. Schirtzinger, with all in favor, unanimous approval was given to the Home Depot supplies purchased for Biddle Alley at \$225.26.

A discussion ensued on the pipes and CCTV work to be done. Mr. Williams asked about work done years ago in this area. Mr. Woods stated it is either the same place or the next pipe over, but the CCTV work will tell.

Ms. Mackie explained the process of emergency situations to the Board. This allows the Chair to authorize work to be done outside of a meeting.

On MOTION by Ms. Coppenhaver, seconded by Mr. Williams, with all in favor, unanimous approval was given to declare Biddle Alley an emergency and to fully repair the problem area.

A proposal from ABC at \$7685.00 was received for rebuilding the roadway area after the repair.

ii. Engineer's Update

Mr. Woods reviewed his report for the Board, and it is also in the agenda package for viewing.

C. District Counsel

Ms. Mackie spoke on FEMA and being reimbursed for damages. The deadline to submit damages to FEMA is October 29, 2022.

Ms. Mackie stated there was a Sentry Security official records request received. The Board does not need to review additional retained documents.

Mr. Williams inquired about the terms that are up, with no one qualifying. Ms. Mackie stated if there is no one that qualified for the seat, the current Board member will be considered a hold over until someone is appointed.

D. District Manager

i. Acceptance of Financial Statements (September 2022)

On MOTION by Mr. Williams, seconded by Ms. Chapman, with all in favor, unanimous approval was given to accept the financial statements for September 2022, as presented.

ii. Tri-Party Succession Agreement

Section C language of the tri-party succession agreement was updated. Ms. Mackie explained this document to the Board.

On MOTION by Mr. Williams, seconded by Ms. Chapman, with all in favor, unanimous approval was given to the Tri-Party Succession Agreement.

iii. Motion Assigning Fiscal Year 2022 Reserves

Ms. Coppenhaver asked if hardscape includes lights in the pond. Mr. Israel will confirm. Ms. Pienaar asked what the other category includes. The motion for this item was deferred to the next meeting.

SIXTH ORDER OF BUSINESS

Supervisor Comments

Ms. Chapman asked if there has been any discussion with Homeland Security on the wall. It looks very bad.

Ms. Chapman wanted to make everyone aware of the car jacking that took place in the area.

Ms. Coppenhaver asked for page numbers on the agenda.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Schirtzinger, seconded by Ms. Chapman, with all in favor, the meeting was adjourned at approximately 9:46 a.m.

Sean Israel, Secretary

Diana Pienaar, Chairman